

APPENDIX 2

**APPLICATION GUIDELINES FOR MALAYSIA MY SECOND HOME PROGRAMME –
APPLYING THROUGH MM2H LICENSED COMPANY**

Untuk Agen sahaja.
Sila tandakan (✓)
For agent only.
Please tick (✓)

Untuk kegunaan
pejabat sahaja
Sila tandakan (✓)
For office use only
Please tick (✓)

- | | | |
|--------------------------|---|--------------------------|
| <input type="checkbox"/> | 1. Letter of Application (by the applicant); | <input type="checkbox"/> |
| <input type="checkbox"/> | 2. A copy of resume by the main applicant which include the following information;
* Academic qualification
* working experiences
*skills or expertise acquired | <input type="checkbox"/> |
| <input type="checkbox"/> | 3. One (1) copy of MM2H Application Form - can be downloaded from MM2H website;
Note: Applicant and all the dependents have to complete the Form individually | <input type="checkbox"/> |
| <input type="checkbox"/> | 4. Three (3) copies of IM.12 Form (Social Visit Pass);
*One (1) original copy - can be downloaded from MM2H website/obtained
at Immigration Department.
* Two (2) Photostat copies

Note : Applicant and all the dependents have to complete the Form individually | <input type="checkbox"/> |
| <input type="checkbox"/> | 5. Four (4) coloured passport size photographs; | <input type="checkbox"/> |
| <input type="checkbox"/> | 6. Copy of Passport/Travel documents (all pages) with certification on the pages
with personal particulars;

Note : Copy of previous passport is required if applicant/dependent (s) has renew
his/her
passport within the last 12 months. | <input type="checkbox"/> |
| <input type="checkbox"/> | 7. Personal bond form * (must be completed and signed by Malaysian who is one of the
Board of Directors/Share Holders/Managing Director/Manager from the appointed
MM2H licensed company);

Note : A Personal Bond is to be made for each applicant and dependent. No payment
will be charged on the personal bond. | <input type="checkbox"/> |
| <input type="checkbox"/> | 8. Self declaration on your/dependents health conditions – RB II Form can be
downloaded from MM2H website; | <input type="checkbox"/> |
| <input type="checkbox"/> | 9. Certified copy of Marriage Certificate (if accompanied by spouse); | <input type="checkbox"/> |

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|--------------------------|--|--------------------------|
| <input type="checkbox"/> | 10. Certified copy of Birth Certificate/legal documents (if accompanied by children/adopted children/step children/parents);
* Letter of Confirmation from Medical Specialist/General Practitioner (if accompanied by disabled children above 21 years old);
* Statutory Declaration by principle applicant to bear all expenses and financial requirements during the stay in Malaysia for dependents; | <input type="checkbox"/> |
| <input type="checkbox"/> | 11. Certified copy (s) of latest 3 months' bank statement /other related financial document (s) to indicate the financial capability to support stay in Malaysia; | <input type="checkbox"/> |
| <input type="checkbox"/> | 12. Latest 3 months certified copies of pay slip / income statement (If employed)/ pension slip etc; | <input type="checkbox"/> |
| <input type="checkbox"/> | 13. Authorization letter from applicant to Malaysia My Second Home Centre to verify the financial documents with the relevant financial institutions; | <input type="checkbox"/> |
| <input type="checkbox"/> | 14. Letter of good conduct | <input type="checkbox"/> |

IMPORTANT NOTES:

- **All copies must be certified TRUE COPIES OF ORIGINAL DOCUMENTS by EMBASSY /HIGH COMMISSION / SOLICITOR/ JUSTICE OF PEACE / NOTARY PUBLIC / COMMISSIONER FOR OATHS / GOVERNMENT OFFICIAL.**
- **Where original documents are not in English, translation must be done by a qualified translator.**
- **Dependent (s) refer to spouse and children aged below 21 years old (maximum 6 months before reaching 21 years old : i.e 20 years 6 months old) and not married, parent(s) aged 60 years old and above.**
- **All documents enclosed with the present application become the property of the Malaysia My Second Home Centre.**

For Approved participants:

- **Each participant and dependent must submit the Personal Bond. ***
- * **The Personal Bond must be stamped (RM 10.00) by The Stamping Office in Inland Revenue Board of Malaysia**